

# The Promise Oversight Board Meeting THREE - Minute

Thursday 20<sup>th</sup> May 2021



**the promise**  
scotland

**The Promise Oversight Board  
Meeting THREE– 20<sup>TH</sup> May 2021**  
MINUTE

**Attendees:**

Fiona Duncan	Oversight Board Chair
Anna Fowlie	Oversight Board Member
Ashley Cameron	Oversight Board Member
Carrie McLaughlan	Oversight Board Member
David Anderson	Oversight Board Member
Euan Currie	Oversight Board Member
Ewan Aitken	Oversight Board Member
Dr Helen Whincup	Oversight Board Member
Iain MacRitchie	Oversight Board Member
Jasmin-Kasaya Pilling	Oversight Board Member
Jemma Kerr	Oversight Board Member
Kezia Dugdale	Oversight Board Member
Maria McGill	Oversight Board Member
Prof Morag Treanor	Oversight Board Member
Neil Squires	Oversight Board Member
Dr Patricia Watts	Oversight Board Member
Ruth Glassborow	Oversight Board Member
Ryan McCuaig	Oversight Board Member
Sharon McGhee	Oversight Board Member
Taliah Drayak	Oversight Board Member
Tracey McFall	Oversight Board Member

**In attendance from The Promise:**

Fi McFarlane	Head of Oversight
Mhairi Glen	Finance and Admin Officer (minute)

Claire Stuart	Head of Evidence
Morag Burnett	Governance Lead
Jackie Brock	Interim Chief Operating Officer
<b>Apologies:</b>	
None	

<b>Minute of Meeting:</b>	
11:00 – 11:05	<p><b>1. Welcome</b></p> <ul style="list-style-type: none"> <li>🇬🇧 Fiona welcomed and thanked everyone for coming.</li> <li>🇬🇧 Introductions to The Promise Scotland staff were made.</li> </ul>
11:05 - 11:15	<p><b>2. Minutes and actions from previous meeting</b></p> <ul style="list-style-type: none"> <li>🇬🇧 Fiona took the Board through the draft minute from the March meeting page by page for its approval. The Board agreed for a shortened version of the minute to appear on the website along with the minute of the January meeting.</li> <li>🇬🇧 The Board approved the matters arising log.</li> <li>🇬🇧 Fiona updated the Board on the developing Change Programme ONE and that given the extent of engagement with 32 Local Authorities and nine strategic partners, Change Programme ONE would be published by the end of June.</li> </ul> <p><b>The Promise Scotland: Structure of the team</b></p> <ul style="list-style-type: none"> <li>🇬🇧 The Board noted the paper on the shape and structure of the team and that recruitment would take place over the summer.</li> <li>🇬🇧 The Board noted that Fraser McKinlay, formerly of Audit Scotland and who supported the 'Human and Economic Cost</li> </ul>

<p>11:15 – 12:00</p>	<p>Model' (HECM) work underpinning the Independent Care Review's Follow the Money and The Money reports is supporting The Promise Scotland team with the work on investment and budgets.</p> <p><b>3. The Oversight Board: Role</b></p> <ul style="list-style-type: none"> <li>♥ There was a short presentation on the role of The Promise Oversight Board in the context of Plan 21-24 and its primary role is to ensure that Scotland is making progress towards its responsibility to #KeepThePromise.</li> <li>♥ The presentation used Julia Unwin's "5 Ss" framework to help clarify who does what and why across <u>s</u>upport, <u>s</u>tretch, <u>s</u>crutiny, <u>s</u>tewardship and <u>s</u>trategy. This outlined the difference between The Promise Scotland Oversight Board role and a traditional board. <ul style="list-style-type: none"> <li>- The Promise Oversight Board's unique role is: external monitoring and reporting on Scotland's progress to #KeepThePromise to children and families. This is not the traditional 'governance' of an organisation, so does not require to scrutinise the work of The Promise Scotland, sign off accounts etc.</li> </ul> </li> <li>♥ The Board discussed its rhythm, aligned to Plan 21-24 and terms of office, the need for a regular cycle of reviewing and monitoring progress matched with publishing reports to exercise its accountability function. The Board noted that roles will evolve as change happens and The Promise Scotland evolves.</li> <li>♥ Board members reflected on their individual role and responsibility in terms of their personal and professional capacity, acknowledging conflicts of interest.</li> <li>♥ The Board recognised it was The Promise Scotland's job is to drive and support change and The Promise Scotland Oversight Board's job to monitor and report on change.</li> </ul>
<p><b>BREAK</b></p>	
	<p><b>4. Measuring Change and Monitoring Progress</b></p>

12:15 – 13:30	<ul style="list-style-type: none"> <li>♥ There was a presentation on the work being done to devise an approach to Measuring Change and Monitoring Progress with a focus on the Feedback Loop and how this would inform the work of The Promise Oversight Board.</li> <li>♥ The presentation outlined that The Promise Scotland will have ongoing engagement with key stakeholders. The information gathered from structured conversations will be analysed to populate Change Programme ONE. The Change Programme will continually 'roll' to ensure it always reflects the collaborative work needed to drive the changes demanded in Plan 21-24.</li> <li>♥ The Board discussed the progress updates they will receive and how they will make use of these to discharge their role and responsibility.</li> </ul>
14:00 – 15:00	<p><b>5. Governance and Accountability</b></p> <ul style="list-style-type: none"> <li>♥ There was a presentation to outline the links between The Promise Scotland's governance mapping and work to develop HECM. <ul style="list-style-type: none"> <li>- Almost 100 relevant governance bodies or groups have been scoped with 39 sitting closely in or around the 'care system'; the team has reviewed publicly available information to understand roles, responsibilities, and membership of each. This has identified patterns and connections, as well as overlaps, inconsistencies. It has been linked with the policy mapping and HECM to ensure all system drivers are captured.</li> <li>- The plan and timeline to develop HECM nationally and operationalize it locally was shared with the Board, with the intention of being able to articulate in autumn 2021, a route to help shift investment to align with children and family's needs.</li> </ul> </li> <li>♥ The Board discussed the aspiration to move towards measuring what matters to children and families, making sure Scotland has a fit-for-purpose system of accountability and scrutiny around the</li> </ul>

15:00 – 15:30	<p>'care system' by 2030 at the latest, supported by strategic investment.</p> <p><b>6. AOB and Forward Programme</b></p> <ul style="list-style-type: none"><li>♥ The Board discussed the forward programme of activity.</li><li>♥ Board members discussed its reporting function and agreed to share their ideas with The Promise Scotland team.</li></ul>
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