

# The Promise Oversight Board Meeting FOUR – Minute

Tuesday 10<sup>th</sup> August 2021



**the promise**  
scotland

**The Promise Scotland Oversight Board  
Meeting FOUR – 10th August 2021**

MINUTE

**Attendees:**

Fiona Duncan	Oversight Board Chair
Ashley Cameron	Oversight Board Member
Carrie McLaughlan	Oversight Board Member
David Anderson	Oversight Board Member
Euan Currie	Oversight Board Member
Ewan Aitken	Oversight Board Member
Dr Helen Whincup	Oversight Board Member
Iain MacRitchie	Oversight Board Member
Jemma Kerr	Oversight Board Member
Kezia Dugdale	Oversight Board Member
Maria McGill	Oversight Board Member
Prof Morag Treanor	Oversight Board Member
Neil Squires	Oversight Board Member
Dr Patricia Watts	Oversight Board Member
Ruth Glassborow	Oversight Board Member
Ryan McCuaig	Oversight Board Member
Taliah Drayak	Oversight Board Member
Tracey McFall	Oversight Board Member

**Apologies:**

Anna Fowlie	Oversight Board Member
Jasmin-Kasaya Pilling	Oversight Board Member
Sharon McGhee	Oversight Board Member

**In attendance from The Promise:**

Fi McFarlane	Head of Oversight
Mhairi Glen	Finance and Admin Officer (minute)

Claire Stuart	Head of Evidence
Jackie Brock	Interim Chief Operating Officer

<b>Minute of Meeting:</b>	
11:00 – 11:05	<p><b>1. Welcome</b></p> <ul style="list-style-type: none"> <li>♥ Fiona welcomed and thanked everyone, before going through the focus of Meeting FOUR. This was followed by discussion about the next meeting hopefully being held face-to-face.</li> </ul>
11:05 - 11:50	<p><b>2. Minutes and actions from previous meeting</b></p> <ul style="list-style-type: none"> <li>♥ Fiona went through the draft minute from the May meeting page by page for approval. The Board reviewed actions against the matters arising log.</li> <li>♥ The Board discussed the Scottish Government consultation on a National Care Service, focusing on the 'initial thoughts' paper that had been circulated in advance. A programme of work to devise an evidence-base to inform the consultation response position was outlined, noting that this response would be made on behalf of The Promise Scotland and not The Promise Scotland's Oversight Board - in keeping with their respective roles and responsibilities.</li> </ul>
12:00 - 12:20	<p><b>3. Change Programme ONE – the feedback loop</b></p> <ul style="list-style-type: none"> <li>♥ There was a short presentation on the engagement process that informed the development of Change Programme ONE</li> <li>♥ The Board discussed the targeted engagement with primary stakeholders focusing on what must to change first / most, by who and when. The engagement had been structured around a profile of what is known and a set of questions for each organisation. Post-engagement, these were analysed individually and collectively and became the content of Change Programme ONE, alongside The Promise Scotland's assessment of progress being made.</li> </ul>

12:20-12:40

#### 4. Change Programme ONE - measuring change

- ♥ There was a short presentation on the context, challenges and obstacles of data collection and what The Promise Scotland is doing to remedy this with The Promise Data Map, covering its different elements:
  - **Audit Existing Work and Similar Approaches:** What did the Independent Care Review hear about the matters? What's been done already that can be leveraged?
  - **Build Information Mapping Model:** Using what matters to children and families as the starting point
  - **Map key 'data holder' stakeholders:** Who is currently collecting data and how does it fit with what matters to children and families?
  - **Design Collection Methodology:** How should data be collected so that what matters to children and families is captured and mapped?
  - **Design & Build Capture Tool:** Designing and building a new framework to do that
  - **Iterative User Testing:** Testing the new framework and adjusting it
  - **Sustainability Plan:** growing and embedding it
  
- ♥ It was noted that there is a parallel piece of work currently underway by Scottish Government to develop a Children, Young People and Families Outcomes Framework that will sit under the National Performance Framework. Links have been made to ensure these initiatives are complementary, share learning and data.
  
- ♥ The Board discussed The Promise Data Map work programme and timeline, noting it is due to conclude in July 2022, with milestones and deliverables on the way.
  
- ♥ The Board discussed the current difficulties in relation to measuring what matters to children and families in relation to current data sets, in particular noting the gap between some organisation's public statements to #KeepThePromise and the reality.
  
- ♥ There was discussion around measuring change being underpinned by listening, socialising and analysing, not just reporting, and that data and evidence needs to be accessible to all people, not just those who have analytical skills / responsibility.

<p>12:40 – 13:20</p>	<p><b>5. Change Programme ONE - monitoring progress</b></p> <ul style="list-style-type: none"> <li>♥ There was a short presentation on the analysis of bridges and barriers to progress, gaps, and inform The Promise Scotland's assessment of pace and performance, noting the process behind the determination of progress.</li> <li>♥ The Board discussed the risks associated with monitoring progress and how those might be mitigated, with an agreement this will be an agenda item at a future meeting to allow for an in-depth discussion.</li> <li>♥ It was acknowledged that Change Programme ONE includes various work programmes that The Promise Scotland had responsibility for. This included 'Investment' which is being supported by The Promise Scotland via Fraser McKinlay formally of Audit Scotland, and the redesign of the Children's Hearing System Working Group which is chaired by Sheriff David Mackie.</li> <li>♥ There was discussion on how the distinct roles of The Promise Scotland Oversight Board and The Promise Scotland in this area.</li> </ul>
<p>14:00 – 15:00</p>	<p><b>6. MONITORING – what does The Promise Scotland Oversight Board need to fulfil its scrutiny function?</b></p> <ul style="list-style-type: none"> <li>♥ Board had a wide-ranging conversation on possibilities for its first report in early 2022. This covered possible content, format / structure, audience, tone, timing and the need for a communications strategy. A note covering the discussion was circulated immediately after the meeting, requesting feedback in order to shape the agenda, papers and preparation for Meeting FIVE.</li> </ul>
<p>3:00 – 3:30</p>	<p><b>7. AOB and Forward Programme</b></p> <ul style="list-style-type: none"> <li>♥ There was further reflection on The Promise Scotland's submission on the consultation on a National Care Service.</li> <li>♥ Fiona outlined the rhythm of work for The Oversight Board over the coming years and the aim for the next two Board meetings of 2021.</li> </ul>