

## Hearings System Working Group

### Meeting EIGHT – 26<sup>TH</sup> September 2022 (10:00am-12:00pm)

#### MINUTE

#### Attendees:

|                  |   |
|------------------|---|
| David Mackie     | HSWG Chair  |
| Alistair Hogg    | Head of Practice and Policy, Scottish Children’s Reporter Administration        |
| Anna Henderson   | Service Design Lead, Office of the Chief Designer                               |
| Beth-Ann Logan   | Board Member, Children’s Hearings Scotland                                      |
| Carol Wassell    | Head of Area Support and Community Improvement, Children’s Hearings Scotland    |
| Emma Wilson      | Youth Justice & Children’s Hearings Unit, Directorate for Children and Families |
| Fi McFarlane     | Head of Public Affairs, The Promise Scotland                                    |
| Lorraine Moore   | Board Member, Scottish Children’s Reporter Administration                       |
| Neha Thakurdesai | Senior User Researcher, Scottish Government                                     |
| Tom McNamara     | Scottish Government Youth Justice & Children’s Hearings Unit                    |

#### Secretariat:

|                          |   |
|--------------------------|---|
| Christina Spicer         | Policy and Public Affairs Manager, The Promise Scotland |
| Fionnuala Contier-Lawrie | Governance Projects Officer, The Promise Scotland       |

#### Apologies:

|      |  |
|------|--|
| None |  |
|------|--|

| Minute of Meeting: |  |
|--------------------|--|
| Item ONE           | <p>Welcome and timeline refresh</p> <ul style="list-style-type: none"> <li>• The HSWG reviewed the key dates for the HSWG work programme and the Collaborative Redesign Project (CRP).</li> <li>• The HSWG will be receiving the proposals from the CRP at the end of November.</li> </ul>   |
| Item TWO           | <p>Collaborative Redesign Project Output</p> <ul style="list-style-type: none"> <li>• The HSWG heard from Scottish Government's Office of the Chief Designer who explained the methodology of service design being used in the CRP.</li> <li>• The HSWG agreed to the alignment of Issues List chapters two through four to the three project teams.</li> <li>• The HSWG discussed the CRP workplan, including a midpoint 'show and share' with the HSWG and the prototyping sessions with young people with lived experience.</li> <li>• The HSWG agreed the design principles to ensure The Promise values were upheld are the following: <ul style="list-style-type: none"> <li>○ Heard, received and acted upon voice</li> <li>○ Whole family support</li> <li>○ Consistent care</li> <li>○ Relationship-based</li> <li>○ Person-centred</li> <li>○ Inclusive and accessible.</li> </ul> </li> </ul> |
| Item THREE         | <p>Deliberation Phase</p> <ul style="list-style-type: none"> <li>• The HSWG discussed details of the decision sessions in January and February 2023.</li> </ul>  |
| Item FOUR          | <p>Interim Report</p> <ul style="list-style-type: none"> <li>• The HSWG discussed the draft Emerging Themes Report. It was agreed the aim of the report would be to: <ul style="list-style-type: none"> <li>○ Locate the work of the HSWG within the conclusions of the promise.</li> <li>○ Outline the methodology of the HSWG and the Collaborative Redesign Project.</li> <li>○ Flag emerging themes and direction of travel of HSWG.</li> </ul> </li> <li>• The HSWG agreed a publication date at the end of October 2023.</li> </ul>  |

Next meeting: 29<sup>th</sup> November 2022