

The Promise Oversight Board Meeting EIGHT Minute

Thursday 28th April 2022



the promise
scotland

The Promise Oversight Board
Meeting EIGHT– 28th April 2022
MINUTE

Attendees:

Fiona Duncan	Oversight Board Chair
Anna Fowlie	Oversight Board Member
Ashley Cameron	Oversight Board Member
Carrie McLaughlan	Oversight Board Member
David Anderson	Oversight Board Member
Euan Currie	Oversight Board Member
Ewan Aitken	Oversight Board Member
Dr Helen Whincup	Oversight Board Member
Iain MacRitchie	Oversight Board Member
Jemma Kerr	Oversight Board Member
Maria McGill	Oversight Board Member
Neil Squires	Oversight Board Member
Dr Patricia Watts	Oversight Board Member
Ruth Glassborow	Oversight Board Member
Ryan McCuaig	Oversight Board Member
Sharon McGhee	Oversight Board Member
Taliah Drayak	Oversight Board Member
Tracey McFall	Oversight Board Member

In attendance from The Promise Scotland:

Brian Houston	Head of Support
Claire Stuart	Head of Evidence
Fiona McFarlane	Head of Public Affairs
Fionnuala Contier-Lawrie	Governance Projects Officer
Morag Burnett	Governance Lead
Apologies:	
Kezia Dugdale	Oversight Board Member
Prof Morag Treanor	Oversight Board Member

Minute of Meeting:	
11:00 – 11:05	<p>1. Welcome</p> <ul style="list-style-type: none"> ♥ Fiona welcomed and thanked everyone. ♥ The agenda and purpose of the meeting was discussed.
11:05 – 11:15	<p>2. Minutes and Actions</p> <ul style="list-style-type: none"> ♥ The Board was taken through the draft minute from Meeting SEVEN in February page by page for approval. The minute was approved. ♥ The Board went through the Action Log, and agreed to cover two of the actions under agenda items later in the meeting.
11:15 – 11:35	<p>3. Report ONE – redraft structure and tone</p> <ul style="list-style-type: none"> ♥ Feedback on tone and structure from the discussion at Meeting SEVEN in February meeting was presented to the Board. It was agreed this reflected the Board’s view. ♥ The Board discussed the importance of getting a balance between ‘emotive’ and ‘professional’ language in Report ONE. ♥ Board members identified the opportunity for Isla’s composite story being used as a thread throughout Report ONE.
11:35 – 11:50	<p>4. Report ONE – Revised content, part 1</p> <ul style="list-style-type: none"> ♥ The analytical methodology used to develop the mapping paper in the Board Book was presented to the Board.

	<ul style="list-style-type: none"> ♥ The Board thanked The Promise Scotland team for this work, agreeing it was both extremely thorough and helpful.
11:50- 12:30	<p>5. Report ONE – revised content, part 2</p> <ul style="list-style-type: none"> ♥ A presentation was given on the analysis of the mapping paper and the topics that had been identified as most relevant to the Board's oversight role. ♥ This was followed by a discussion of whether Board members reading of the mapping report had identified any other relevant topics. ♥ All Board members were asked to choose two out of the three topics for group discussion after lunch.
LUNCH	
13:00- 13:45	<p>6. Report ONE – revised content, part 3 (1)</p> <ul style="list-style-type: none"> ♥ In groups, Board members discussed their first chosen topic.
13:45 – 14:30	<p>7. Report ONE – revised content, part 3 (2)</p> <ul style="list-style-type: none"> ♥ Board members joined a second group and discussed their next chosen topic.
14:30 – 15:00	<p>8. Report ONE – revised content, part 4</p> <ul style="list-style-type: none"> ♥ To agree final content for Report ONE, the Board reconvened in plenary to discuss their feedback on the three topics. ♥ It was agreed that these discussions would inform additional content, which would be shared with the Board in advance of the publication of Report ONE.
15:05- 15:20	<p>9. Report ONE – Communications Plan</p> <ul style="list-style-type: none"> ♥ The communications plan and proposed dates for the launch of Report ONE were discussed, with the Board agreeing the end of May. ♥ The Board discussed ways to meaningfully engage the Care Community and Parliament.
15:20- 15:30	<p>10. Forward Programme/AOB</p> <ul style="list-style-type: none"> ♥ The Board agreed the upcoming programme and key dates.